

Hybrid & Virtual School Success Guide

2020-2021



“Success with Honor and Spirit”

2020-2021 Hybrid Bell Schedule

(Weekly Instructional Guide for Hybrid Learning)

Students: Following a weekly schedule will help you keep up with your learning whether you are transitioning from distance learning to hybrid or continuing distance learning. Your teachers will help you decide how to spend your time. Do not forget to get some physical activity every day. If you have other children in your household, you can set a great example by reading with them and helping them with their school work. Attend your real-time, live classes each day and complete all assignments and tasks as assigned. Reach out to your teachers when you need help.

Parents/Guardians: Hybrid instruction will require students to virtually attend real-time, live classes with teachers daily along with attending select class periods in person according to the schedule below. Please become very familiar with this schedule and provide support, guidance, and assistance to your child in order to foster a positive work ethic and conducive environment for learning in the home.

Questions: Parents/Guardians may call the school at 702-799-2580 for assistance regarding the schedule. Students may also email their teachers for additional clarification.

Cohort A Schedule

| Cohort A - Week of 3/22, 4/12, 4/26, 5/10 | | | | | |
|---|--|--|-----------------------|--|--|
| | Monday | Tuesday | Wednesday | Thursday | Friday |
| | A | B | Common | A | B |
| 7:00am-8:45am | 1st Period Face to Face | 2nd Period Face to Face | See Schedule Below | 1st Period Online | 2nd Period Online |
| 8:55am-10:40am | 3rd Period Face to Face | 4th Period Face to Face | | 3rd Period Online | 4th Period Online |
| 10:40am-10:50am | Dismissal | Dismissal | | Dismissal | Dismissal |
| 10:50am-11:20am | Lunch | Lunch | | Lunch | Lunch |
| 11:20am-12:10pm | Prep/Async | Prep/Async | | Prep/Async | Prep/Async |
| 12:10pm-12:40pm | 5th Period Online | 6th Period Online | | 5th Period Online | 6th Period Online |
| 12:40pm-1:11pm | 7th Period Online | 8th Period Online | | 7th Period Online | 8th Period Online |
| 1:11pm-2:01pm | Virtual Office Hours/Well Checks | Virtual Office Hours/Well Checks | | Virtual Office Hours/Well Checks | Virtual Office Hours/Well Checks |

| Cohort A- Week of 4/6, 4/19, 5/3, 5/17 | | | | | |
|--|--|--|-----------------------|--|--|
| | Monday | Tuesday | Wednesday | Thursday | Friday |
| | A | B | Common | A | B |
| 7:00am-8:45am | 5th Period Face to Face | 6th Period Face to Face | See Schedule Below | 5th Period Online | 6th Period Online |
| 8:55am-10:40am | 7th Period Face to Face | 8th Period Face to Face | | 7th Period Online | 8th Period Online |
| 10:40am-10:50am | Dismissal | Dismissal | | Dismissal | Dismissal |
| 10:50am-11:20am | Lunch - 30 minutes | Lunch | | Lunch | Lunch |
| 11:20am-12:10pm | Prep/Async | Prep/Async | | Prep/Async | Prep/Async |
| 12:10pm-12:40pm | 1st Period Online | 2nd Period Online | | 1st Period Online | 2nd Period Online |
| 12:40pm-1:11pm | 3rd Period Online | 4th Period Online | | 3rd Period Online | 4th Period Online |
| 1:11pm-2:01pm | Virtual Office Hours/Well Checks | Virtual Office Hours/Well Checks | | Virtual Office Hours/Well Checks | Virtual Office Hours/Well Checks |

Cohort B Schedule

| Cohort B- Week of 3/22, 4/12, 4/26, 5/10 | | | | | |
|--|----------------------------------|----------------------------------|--------------------|----------------------------------|----------------------------------|
| | Monday | Tuesday | Wednesday | Thursday | Friday |
| | A | B | Common | A | B |
| 7:00am-8:45am | 1st Period Online | 2nd Period Online | See Schedule Below | 1st Period Face to Face | 2nd Period Face to Face |
| 8:55am-10:40am | 3rd Period Online | 4th Period Online | | 3rd Period Face to Face | 4th Period Face to Face |
| 10:40am-10:50am | Dismissal | Dismissal | | Dismissal | Dismissal |
| 10:50am-11:20am | Lunch | Lunch | | Lunch | Lunch |
| 11:20am-12:10pm | Prep/Async | Prep/Async | | Prep/Async | Prep/Async |
| 12:10pm-12:40pm | 5th Period Online | 6th Period Online | | 5th Period Online | 6th Period Online |
| 12:40pm-1:11pm | 7th Period Online | 8th Period Online | | 7th Period Online | 8th Period Online |
| 1:11pm-2:01pm | Virtual Office Hours/Well Checks | Virtual Office Hours/Well Checks | | Virtual Office Hours/Well Checks | Virtual Office Hours/Well Checks |

| Cohort B- Week of 4/6, 4/19, 5/3, 5/17 | | | | | |
|--|----------------------------------|----------------------------------|--------------------|----------------------------------|----------------------------------|
| | Monday | Tuesday | Wednesday | Thursday | Friday |
| | A | B | Common | A | B |
| 7:00am-8:45am | 5th Period Online | 6th Period Online | See Schedule Below | 5th Period Face to Face | 6th Period Face to Face |
| 8:55am-10:40am | 7th Period Online | 8th Period Online | | 7th Period Face to Face | 8th Period Face to Face |
| 10:40am-10:50am | Dismissal | Dismissal | | Dismissal | Dismissal |
| 10:50am-11:20am | Lunch - 30 minutes | Lunch | | Lunch | Lunch |
| 11:20am-12:10pm | Prep/Async | Prep/Async | | Prep/Async | Prep/Async |
| 12:10pm-12:40pm | 1st Period Online | 2nd Period Online | | 1st Period Online | 2nd Period Online |
| 12:40pm-1:11pm | 3rd Period Online | 4th Period Online | | 3rd Period Online | 4th Period Online |
| 1:11pm-2:01pm | Virtual Office Hours/Well Checks | Virtual Office Hours/Well Checks | | Virtual Office Hours/Well Checks | Virtual Office Hours/Well Checks |

Common Day Schedule

Every Wednesday

A, B, and C Cohorts are all distance learning. There is no face-to-face instruction.

| Period | Time |
|---|-------------------|
| 1st | 7:00am - 7:30am |
| 2nd | 7:35am - 8:05am |
| 3rd | 8:10am - 8:40am |
| 4th | 8:45am - 9:15am |
| 5th | 9:20am - 9:50am |
| 6th | 9:55am - 10:25am |
| Lunch | 10:25am - 10:55am |
| 7th | 11:00am - 11:30am |
| 8th | 11:35pm - 12:05pm |
| Asynchronous Time Teacher Office Hours Well Check | 12:10pm - 1:11pm |
| PLC/Meetings | 1:11pm - 2:01pm |

| March 2021 | | | | | | |
|---|--------------------------|--------------------------|--|--------------------------|--------------------------|-----|
| No School on Shaded Days | | | | | | |
| Cohort A in-person on Mon/Tue, Cohort C or all online everyday, Cohort B in-person on Thr/Fri | | | | | | |
| Sun | Mon | Tue | Wed | Thr | Fri | Sat |
| | 22 A Periods 1 & 3 | 23 B Periods 2 & 4 | 24 C ALL Cohorts Distance Learning Periods 1-8 | 25 A Periods 1 & 3 | 26 B Periods 2 & 4 | 27 |
| 28 | 29 Spring Break | 30 Spring Break | 31 Spring Break | | | |
| <p>March 22nd-Hybrid Instruction Begins for 9th Grade & 12th Grade ONLY, 10th Grade & 11th Grade are online following the same schedule. Morning Classes Only--Start Time: 7:00am. Afternoon classes are online.</p> <p>March 26th-Spring Break Begins-End of Day</p> <p>No School for Students March 29th-April 2nd Spring Break</p> | | | | | | |
| April 2021 | | | | | | |
| No School on Shaded Days | | | | | | |
| Cohort A in-person on Mon/Tue, Cohort C or all online everyday, Cohort B in-person on Thr/Fri | | | | | | |
| Sun | Mon | Tue | Wed | Thr | Fri | Sat |
| | | | | 1 Spring Break | 2 Spring Break | 3 |
| 4 | 5 Spring Break | 6 B Periods 6 & 8 | 7 C Periods 1-8 | 8 A Periods 5 & 7 | 9 B Periods 6 & 8 | 10 |
| 11 | 12 A Periods 1 & 3 | 13 B Periods 2 & 4 | 14 C Periods 1-8 | 15 A Periods 1 & 3 | 16 B Periods 2 & 4 | 17 |
| 18 | 19 A Periods 5 & 7 | 20 B Periods 6 & 8 | 21 C Periods 1-8 | 22 A Periods 5 & 7 | 23 B Periods 6 & 8 | 24 |
| 25 | 26 A Periods 1 & 3 | 27 B Periods 2 & 4 | 28 C Periods 1-8 | 29 A Periods 1 & 3 | 30 B Periods 2 & 4 | |
| <p>April 5th – No School for Students (Second Contingency Day-if needed)</p> <p>April 6th-Classes Resume</p> <p>Hybrid Instruction Begins for 10th Grade & 11th Grade (in addition to 9th Grade & 12th Grade)</p> <p>Morning Classes Only--Start Time: 7:00am. Afternoon classes are online.</p> | | | | | | |
| May 2021 | | | | | | |
| No School on Shaded Days | | | | | | |
| Cohort A in-person on Mon/Tue, Cohort C or all online everyday, Cohort B in-person on Thr/Fri | | | | | | |
| Sun | Mon | Tue | Wed | Thr | Fri | Sat |
| | | | | | | 1 |
| 2 | 3 A Periods 5 & 7 | 4 B Periods 6 & 8 | 5 C Periods 1-8 | 6 A Periods 5 & 7 | 7 B Periods 6 & 8 | 8 |
| 9 | 10 A Periods 1 & 3 | 11 B Periods 2 & 4 | 12 C Periods 1-8 | 13 A Periods 1 & 3 | 14 B Periods 2 & 4 | 15 |
| 16 | 17 A Periods 5 & 7 | 18 B Periods 6 & 8 | 19 C Periods 1-8 | 20 A Periods 5 & 7 | 21 E Periods 1 & 3 | 22 |
| 23 | 24 E Periods 2 & 4 | 25 E Periods 5 & 7 | 26 E Periods 6 & 8 | 27 | 28 | 29 |
| 30 | 31 | | | | | |

Spring Valley High School

Hybrid & Distance Attendance Policy 2020-2021

A student is considered present for a period based on the following definitions:

1. The student participates in a real-time class session (e.g., attends the live Google Meet).
2. The student makes progress in their classwork leading toward mastery of the Nevada Academic Content Standards and/or a course's completion that can be verified through a learning management system or other means.
3. The student meets with or otherwise communicates with a licensed teacher or licensed substitute teacher who is able to discuss the student's progress in a particular course.
4. Students in Cohort A or B attend face-to-face instruction during assigned times.

Teachers will record attendance in Infinite Campus for each period at the conclusion of their synchronous (real-time class session).

Students are highly encouraged to actively participate in all class sessions whether online or face-to-face..

Procedures for students that miss all or part of the synchronous session:

1. Students that miss the synchronous session may still complete the assigned work in Canvas for the day of the absence.
2. Students will fill out the Google Form located on your teacher's Canvas page.
3. This form must be submitted before 11:59 pm of that school day.
4. If a student can not access the form they may call their teacher during office hours to discuss the module and their progress in that class.
5. If a student fails to complete these steps they will be marked absent for the periods missed that day. To excuse your absence you will need to turn in an attendance note (electronically) to the school's attendance clerk within 3 days of the absence. The electronic attendance note can be found at <https://www.springvalleyhs.com/>.

*The note must be sent using the parent/guardian's email address on file in Infinite Campus.

Spring Valley High School

Mask Policy 2020-2021

Except as otherwise set forth below, all CCSD students and employees must wear an approved face covering that covers the face from the bridge of the nose to snugly under the chin at all times while on CCSD property, including all buildings, grounds, and school buses, and/or while engaged in CCSD activities.

For purposes of this protocol, approved face coverings include homemade or store-bought cloth face masks, surgical masks, masks with filters, or transparent/clear face masks that cover the face from the bridge of the nose to snugly under the chin. Face coverings with exhalation vents, those that are open at the top or bottom (such as bandanas or clear plastic face shields without an approved face covering underneath), or those that do not cover the face from the bridge of the nose to under the chin may not be worn.

Face coverings must comply with all applicable CCSD policies, regulations, and dress codes pertaining to student and employee attire.

If a student fails to properly wear their mask, the following consequences will be enforced:

1. Warning from teacher to correctly wear the mask (1st Offense of the day)
2. If a student refuses to correct or continues to wear the mask inappropriately during the same period that the warning was issued, the student will be sent to their house office where the progressive discipline policy will be followed.
3. Multiple mask violations may result in a transition from A/B Cohorts to the C Cohort.



Virtual School and District Login

This year your login will be the same for logging into your chromebook, Google email, Google Meet, Canvas, Infinite Campus and everything else the district gives you access to. All logins are what you used for your Google login last year.

Username: Your first name.person ID (example Mary.98765)

Password: Same from last year (default was birth year month date. Example: 20041228 for a student born December 28 2004).

If you forgot your student number or password or need any [login help](#) go to myaccount.ccsd.net. If this fails you can contact the district support team at 702-799-3300.

Access Canvas via Clever

Canvas is the program used for all of your online classes. You need to log into this on the first day of school through [Clever](#). There are many great online tutorials to help you get started below:

Here is a great video introduction which provides a general overview of the Canvas Dashboard, so you can begin to become comfortable with navigation. [Canvas Tour](#)

If you need to know how to do something specific, use the [Canvas Student Guide](#).

You'll also want to download the Canvas Student App to your device. Here is a video to guide you: [Canvas Student APP](#)

Now it's time to practice:

1. Log into Canvas via [Clever](#).
2. Click on the Help icon on the bottom left.
3. Click on the CCSD's Canvas Student orientation <https://ccsd.instructure.com/courses/1241008>
4. Click +Join/Enroll in the course.
5. Click the Blue Enroll in the course button.

Now, you are enrolled in Passport to Canvas. This is your orientation to Canvas that will provide you everything you need to know about using Canvas. Try to complete this before the first day of school.

Canvas For Parents

Review the Student Resources we've provided above to become familiar with the student side of using Canvas. Then, get the Parent Canvas App! Here is a GREAT video for learning how you can support your student using the Canvas LMS App! Visit: [Canvas LMS for Parents](#)

Infinite Campus

[Infinite Campus](#) is the program used to see all of your grades, attendance, schedule, and to track your graduation progress. It is located at <https://campus.ccsd.net/campus/portal/clark.jsp>

Internet Help

If you do not have internet access at home, please go to <https://connectingkidsnv.org/> or call 1-888-616-2476 for help.

Online Resources

[Reconnect.ccsd.net](https://reconnect.ccsd.net) is a complete guide to information for the new online school year. Each section includes essential information and interactive links. Topics include: distance education, access to technology, staying informed, registration, food service, health and wellness, school year calendar, and parent resources.

Clever is a great resource to gain access to a large variety of help and common district programs. Use your Google login at clever.ccsd.net.

[Tools for distance learning](#): A great place to explore many of the programs and tools available to completing online work and projects. This shows how to use chromebooks, google drive, slides, sheets, docs, draw, meet, etc.

School Support

Counselors- Class Schedules, Diploma Types, Graduation tracking, Scholarships, Social/Emotional Support, 504 concerns, AP testing, ASVAB testing

| House Office by Grade Level | Counselor | Counselor Email | House Office Administrator |
|-----------------------------|----------------------|---------------------|---|
| 12th Grade A-L | Amy Langhorst | langhab@nv.ccsd.net | Mr. Oliver olivemj@nv.ccsd.net |
| 12th Grade M-Z | Corrin Bennion | bennicr@nv.ccsd.net | Mr. Oliver olivemj@nv.ccsd.net |
| 11th Grade A-L | Emi Lytle | lytleel@nv.ccsd.net | Ms. Arguello argueyg@nv.ccsd.net |
| 11th Grade M-Z | John Tyler | tylerjb@nv.ccsd.net | Ms. Arguello argueyg@nv.ccsd.net |
| 10th Grade A-Z | Cassidy Mason | langhab@nv.ccsd.net | Dr. Feinstein feinsbc@nv.ccsd.net |
| 9th Grade A-F | Natalie McLintock | mclinn@nv.ccsd.net | Ms. Pittman pittmh@nv.ccsd.net |
| 9th Grade G-Z | Charles Earnest | earnece@nv.ccsd.net | Ms. Pittman pittmh@nv.ccsd.net |
| 9th Grade IB A-Z | Natalie McLintock | mclinn@nv.ccsd.net | Ms. Pittman pittmh@nv.ccsd.net |
| 10-12 Grade IB A-Z | Samantha Welling | wellisr@nv.ccsd.net | Administrator by grade level (See above) |

Student Success Center:

Assistant Principal: Ms. O’Leary olearel@nv.ccsd.net

Behavior Mentor: Mr. Wabel wabeljm@nv.ccsd.net

Graduation Advocate:

Israel Ramirez: ramirj4@nv.ccsd.net

ELL Learning Strategist:

Sarah Hamilton: hamilsl@nv.ccsd.net

IEP Concerns/Questions:

Teacher of Record: Varies by student

Special Education Facilitator: Karin Henson hensokn@nv.ccsd.net

Attendance Office:

Renna Perkins: perkirb@nv.ccsd.net

Registrar:

Charlene Robinson: robinca@nv.ccsd.net